



**Merchant Online Enrollment Form**  
(In reference to page 5 of your New Merchant User Guide)  
**Please complete and fax to 818-991-9635**

I would like to have the ability to view my credit card processing activity and monthly statements online. I understand that there is a monthly fee of \$5.00 associated with this ability.

**Date of Request:** \_\_\_\_\_

**Name of Business:** \_\_\_\_\_

**Merchant Number:** \_\_\_\_\_

Name of individuals that will need access:

	<b>First Name</b>	<b>Last Name</b>	<b>E-mail Address</b>
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____
5.	_____	_____	_____

By signing below, I authorize US Bankcard Service and Global Pay to allow the individuals listed above to have online access to my processing activity.

X \_\_\_\_\_  
Merchant Signature (request for service must be signed by owner/same name that appears on the application)

After faxing in your paperwork you should receive an e-mail confirmation that you are now able to view your account on line. Enclosed in the e-mail will be your User name and Password.