



## Address/Phone/Fax Change Request Fax Completed Request to 1-800-344-3495

Merchant Name: _____
Merchant Number: _____

### Previous Address:

_____		
Street		Unit/Suite/Apt
_____		
City	State	Zip Code

### New Physical Address: (must be physical location, PO Box not allowed)

_____		
Street		Unit/Suite/Apt
_____		
City	State	Zip Code

### New Mailing Address:

_____		
Street		Unit/Suite/Apt
_____		
City	State	Zip Code

### New Merchant Phone Number:

Business Phone: ( _____ ) _____ - _____
Business Fax: ( _____ ) _____ - _____

X _____	_____
Signature of Authorized Merchant	Date
Note: Change request will not be completed until all information is verified by United States Bankcard Service. Thank you for your cooperation.	